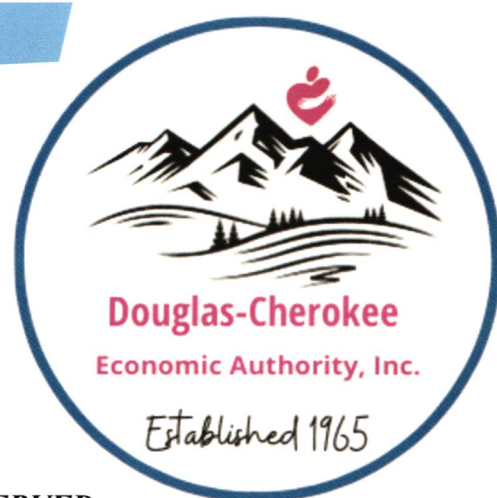


534 East 1st North St. Morristown, TN 37814 (423)587-4500

To: ALL Employees  
From: Megan Barnard, Executive Director  
Subject: Holiday Schedule Observed by DCEA  
Date: June 4, 2024



**LISTED BELOW ARE THE DATES WHICH WILL BE OSERVED FOR HOLIDAYS RECOGNIZED DURING OUR FISCAL YEAR:**

- Independence Day* Thursday, July 4, 2024  
Friday, July 5, 2024 (Moved July 3<sup>rd</sup> 12:00 dismissal to Friday.  
July 3<sup>rd</sup> will dismiss at 3 PM)
- Labor Day* Monday, September 2, 2024 \*(Friday, 8/30 leave at 12 PM)
- Columbus Day* Monday, October 14, 2024 \*(Friday, 10/11 leave at 12 PM)
- Election Day* Tuesday, November 5, 2024 (Monday, 11/4 leave at 3 PM)
- Thanksgiving Day* Thursday, November 28, 2024 \*(Wed., 11/27 leave 12 Noon)  
Friday, November 29, 2024
- Christmas Day* Monday, December 23, 2024 \*(Friday, 12/20 leave at 12 Noon)  
Tuesday, December 24, 2024  
Wednesday, December 25, 2024  
Thursday, December 26, 2024  
Friday, December 27, 2024
- New Year's Day* Wednesday, January 1, 2025 \*(Tuesday, 12/31 leave at 3 PM)
- Martin Luther King's Birthday* Monday, January 20, 2025 \*(Friday, 1/17/25 leave at 12 PM)
- President's Day* Monday, February 17, 2025 \*(Friday, 2/14/25 leave at 12 PM)  
*Good Friday* Friday, April 18, 2025 \*(Thursday, 4/17/25 leave at 3 PM)
- Memorial Day* Monday, May 26, 2025 \*(Friday, 5/23/25 leave at 12 PM)
- Juneteenth* Thursday, June 19, 2025 \*(Wednesday, 6/18/25 leave at 3 PM)
- Independence Day* Friday, July 4, 2025\*(Thursday, 7/3/25 leave 12 Noon)

*Providing resources, tools, and opportunities that help low-income families and individuals achieve personal, economic, and social stability.*

**DouglasCherokee.org**