

### **Volunteer Emergency Preparedness Plan Notification**

- The Emergency Preparedness Plan is available in every center and classroom for review.
- Every center must conduct drills as required. See the PINK Douglas-Cherokee Head Start Life Safety Code Check List located in each classroom or center.
- Always consult or follow the instructions of the site supervisor or lead teacher for guidance during an emergency situation.
- If you have any questions please speak to your site supervisor, lead teacher, or area coordinator.

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**Signature**

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**Date**

\*Keep on file at the center.

\*\*At the end of each program year, file with the old Emergency Preparedness Plan at closeout.